ALTERNATE ROOM FOR COURSE REQUEST

Please fill out the requested following information on this form and email the form to **ccb_academic_coordinator@chem.rutgers.edu** with the **Subject: Alternate Room for Course Request**.

Please fill out a separate form for each course .

Name:_____

Email address: _____

Course: _____

Day(s)	Time	Preferred Campus	Number of students to accommodate (**Minimum number**)	Preferred Room(s)		
				1st choice	2nd choice	3rd choice